



Human Resource (HR) Automation Solution

DFS-Sphere (HR) is perfectly designed to provide you maximum flexibility and operational efficiency in automating HR process and management. If your HR has special requirements, why shoehorn your company into someone else's way of doing things?



Big or Small, Custom Solutions Really DO Fit All!

DFS-Sphere (HR) – Human Resources module provides human resource process automation software solutions that fit your unique business environment without the unusually high customized price.

DFS-Sphere ERP platform enables organizations to be more efficient and more capable of change.



Employee Self Service (ESS) Portal Manager Self Service (MSS) Portal

ESS provides your employees quick and easy access to HR information, tools and services. MSS gives your managers the information they need to operate, perform, and decide better.

- DFS-Sphere focuses on custom business solution – because that's what companies need!
- Flexible design, custom fit.
- Easy to learn, enhance, modify or customize.
- Reduce human error and miscommunication.
- Enhance agility, eliminate disconnected and redundant processes.
- Improve business process efficiency and productivity.
- Handles
 - human tasks automation,
 - online request creation and electronically processing,
 - routing workflow for approval,
 - business reporting,
 - email notification, reminder, escalation,
 - authenticated and anonymous users, role based security.



Direct Focus Software

Custom HR
Automation Software
Solutions



PO Box 120852
Arlington, TX 76013
phone 888-626-3379 (DFSW)
www.DirectFocusSoftware.com

Direct Focus Software gives you the option to build a system that fits, rather than buying one that doesn't.

Commercial software vendors must design for a broad market – “one size fits all”, or at best, many. The only way to ensure your specific requirements are met is to have control over the design and direction of your software.

DFS - Sphere ERP Platform

Starting small,

Proving Business Value,

and Scaling Up.

AUTOMATED PROCESS

- ✓ TIME OFF REQUEST
- ✓ PERFORMANCE REVIEW
- ✓ WORKING TIMESHEET
- ✓ NEW POSITION & RECRUITMENT
- ✓ NEW HIRE PROCESS
- ✓ OFF-BOARDING
- ✓ COMPENSATION MANAGEMENT
- ✓ EMPLOYEE TRAINING
- ✓ CUSTOM FORMS

Automated HR Process

DFS-Sphere (HR) allows HR process automation and optimization in many areas. Employee new position and recruitment, performance management, succession planning, employee working timesheet, compensation management, on-boarding, off-boarding, and employee training are some examples.

Online HR Form Process

HR-Sphere (HR) processes HR forms and requests online electronically with routing determined by configuration, and allowing for email reminders for tasks and digital signature approval. These forms will then be processed automatically at the end of the process into document management application which eliminates paper copies of the same form and paper routing for

Efficiency - Control - Agility

DFS-Sphere is designed to gain Efficiency, Control and Agility for continuous process improvement.

Efficiency: delivering more – better, faster, and cheaper than your competition. Thus reduce costs, increase productivity and profitability.

Control: consistently knowing the outcome of your processes, having visibility into obstacles, and having the means to audit and improve.

Agility: the ability to adapt quickly to changing market conditions & lead market change to stay ahead.

Better Access

Employee Self Service (ESS) Portal gives employees the ready access to information about their jobs and employment, the ability to check status of their requests, and make changes to their personal data online.

Better Decision

Manager Self Service (MSS) Portal enables managers to initiate personnel transactions online and have access to information for workforce planning and decision support, thus allow the organization to respond more quickly to changing workforce needs.

Better Result.

HR, payroll and business personnel transactional processes are simplified and consistent across the organization, enabling staff to spend more time on strategic issues and less time on basic administrative processing activities.



AS BUSINESS CHANGES, YOU NEED THE ABILITY TO CHANGE WITH IT. LET US HELP.
Give us a call at 888-626-DFSW or visit our website at DirectFocusSoftware.com for info or demo.

Copyright Direct Focus Software, LLC, 2013

